



PROVINCIAL ASSEMBLY SECRETARIAT, KHYBER PAKHTUNKHWA

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**MOST IMMEDIATE
ASSEMBLY BUSINESS**

No.PA/Khyber Pakhtunkhwa/L-I/St: Com: No.23 /2026/ **3704**
Dated Peshawar, the **16** / 09 /2026

To,

- | | |
|--------------------------------|-------------------|
| 1. Minister for Administration | Ex-officio Member |
| 2. Mr. Fazal Elahi, MPA | Member |
| 3. Mr. Lutf ur Rahman, MPA | Member |
| 4. Mr. Khalid Khan, MPA | Member |
| 5. Ms. Rehana Ismail, MPA | Member/Mover. |
| 6. Ms. Neelofer Begum, MPA | Member |

Subject: - **MEETING.**

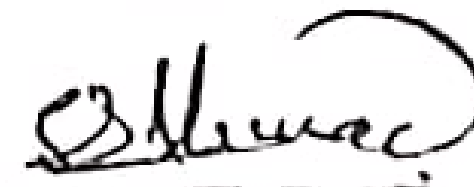
Dear Sir/Madam,

I am directed to refer to the subject cited above and to say that Arbab Muhammad Waseem, MPA/Chairperson of the Standing Committee No. 23 on Administration Department has summoned the meeting of the Committee on **Wednesday, the 23rd September, 2026 at 11:00 A.M** in the Conference Room of the Assembly Secretariat, Khyber Pakhtunkhwa, Peshawar to discuss the following agenda items:-

1. Question No. 600 of Ms. Rehana Ismail, MPA, in pursuance of para no. 38 of the minutes of the meeting of the Committee held on 22nd July, 2026(copy enclosed).
2. Question No. 764 of Mr. Ahmad Kundi, MPA.
3. Question No. 1413 of Mr. Adnan Khan, MPA.
4. Question No. 1619 of Ms. Sobia Shahid, MPA.
5. Follow up of the direction given by the Committee in view of para no. 56 of the minutes of the meeting of the Committee held on 22nd July 2026 (copy enclosed).
6. Details of the appointments made by the Administration Department during the current tenure of the Government.
7. Expenditures incurred on the repair and maintenance of Government vehicles, the POL (Petroleum, Oil and Lubricants) policy in vogue, and the budget allocated in this regard during the current tenure of the Government.
8. Status of the monetization policy for Government vehicles.

You are, therefore, requested to make it convenient to attend the meeting on the above mentioned date, time and venue, please.

Yours faithfully,


(SAJJAD AHMAD AWAN)
Assistant Secretary III

Endst No. & date even.

Copy of the above is forwarded to Mr. Arbab Muhammad Waseem, MPA/Chairperson Standing Committee No.23 on Administration Department for information, please.


Assistant Secretary III

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Endst No. & date even,

Copy of the above is forwarded to:-

1. Mr. Ahmad Kundi, MPA
2. Mr. Adnan Khan, MPA
3. Ms. Sobia Shahid, MPA

They are requested to attend the meeting on the above mentioned date, time and venue as movers, please.


Assistant Secretary III

Endst No. & date even,

Copy of the above is forwarded to Private Secretary to Minister for Law, Parliamentary Affairs and Human Rights, Khyber Pakhtunkhwa for information of the Honorable Minister, please.


Assistant Secretary III

Endst No. & date even,

Copy of the above is forwarded to the Secretary to Government of Khyber Pakhtunkhwa Administration Department with the request to attend the meeting personally and furnish (10) copies of the Working Papers (soft and hard forms) on the agenda items both in Urdu and English versions to this Secretariat at least three days before the meeting for circulation amongst the Members of the Committee. He is also requested to inform the Officers/representatives of the Department concerned with the agenda items to attend the meeting.


Assistant Secretary III

Endst No. & date even,

Copy of the above is forwarded to:-

1. The Secretary to Government of Khyber Pakhtunkhwa, Law Parliamentary Affairs and Human Rights Department.
2. The Advocate-General Khyber Pakhtunkhwa, Peshawar.

They are requested to attend the meeting on the above mentioned date, time and venue for expert opinion.

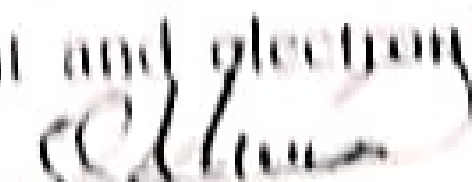

Assistant Secretary III

Endst No. & date even,

Copy of the above is forwarded to:-

1. The Secretary to Government of Khyber Pakhtunkhwa, Information and Public Relations Department Peshawar.
2. The Director Information, Khyber Pakhtunkhwa, Peshawar.

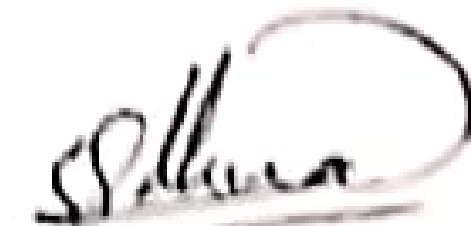
They are requested to make necessary arrangements for print and electronic media coverage of the said meeting.


Assistant Secretary III

Encl No. & date even,

Copy of the above is forwarded to:-

1. The Principal Secretary to Mr. Speaker, Provincial Assembly of Khyber Pakhtunkhwa for information of the Hon' able Speaker.
2. The Deputy Private Secretary to Deputy Speaker, Provincial Assembly of Khyber Pakhtunkhwa, for information of the Hon' able Deputy Speaker.
3. The Additional PS to Secretary, Provincial Assembly of Khyber Pakhtunkhwa, for information of the worthy Secretary.
4. The P.As to all Additional Secretaries, Provincial Assembly of Khyber Pakhtunkhwa, for information of the Additional Secretaries.
5. The Director (Finance & Accounts), Provincial Assembly of Khyber Pakhtunkhwa.
6. The Director Information Technology, Provincial Assembly of Khyber Pakhtunkhwa with the request to kindly inform the concerned members/movers/special invitees through text messages to attend the meeting on the above-mentioned date, time and venue and also depute an official for operating IT system, please.
7. The Director (Research & Library), Provincial Assembly of Khyber Pakhtunkhwa to attend the meeting for facilitating the Committee on relevant Laws/Rules.
8. The PA's to Deputy Secretaries (Legislation) of the Provincial Assembly of Khyber Pakhtunkhwa, for information of the Deputy Secretaries.
9. The Deputy Secretary (Admin) Provincial Assembly of Khyber Pakhtunkhwa with the request to kindly make necessary arrangements for the meeting.
10. The Additional PS to Leader of the Opposition, Provincial Assembly of Khyber Pakhtunkhwa for information of the Leader of the Opposition.
11. The Deputy Director, Public Relations & Media, Provincial Assembly of Khyber Pakhtunkhwa with the request to make necessary arrangements for media coverage and depute an officer for coverage of the meeting in print and electronic media.
12. The Sergeant-At-Arms, Provincial Assembly of Khyber Pakhtunkhwa.
13. The Supervisor, Sound System, Provincial Assembly of Khyber Pakhtunkhwa.
14. The Electric Supervisor, Provincial Assembly of Khyber Pakhtunkhwa.
15. The Deputy Director Coordination & Protocol, Provincial Assembly of Khyber Pakhtunkhwa.
16. The Store Supervisor, Provincial Assembly of Khyber Pakhtunkhwa.
17. The Chamber Officer, Provincial Assembly of Khyber Pakhtunkhwa.
18. The Cashier, Provincial Assembly of Khyber Pakhtunkhwa.


Assistant Secretary-III